

City of Brisbane

Agenda Report

To: Honorable Mayor and City Council
From: Clay Holstine, City Manager
Date: Meeting of February 5, 2014
Subject: Application for Event Co-Sponsorship

Additions

RECOMMENDATION:

Consider approval of Mother's of Brisbane Clothing Swap as a co-sponsored event for the Community Center.

BACKGROUND:

The Mother's of Brisbane (MOB) has submitted the event below for co-sponsorship consideration. Council will need to decide whether:

1. To approve or deny event for Co-sponsorship
2. Determine the level of support Council will provide to the event through approval of waived options. (See Below)

DISCUSSION:

EVENT: Mother's of Brisbane Clothing Swap, February 22 12:00 – 5:00 pm at Community Center

The purpose of this event is to support young families in the Brisbane area. This event is a clothing swap of baby clothes, toys, gear, and maternity wear. Nominal donation requested. All proceeds will be donated to charity after expenses for event are covered.

For this event they request:

1. Waiver of Insurance – To be covered by City of Brisbane insurance
2. Waiver of Deposit - if no damage there would be no loss of revenue.
3. Use of Community Center for 5 hours - \$51 an hour for 5 hours = \$255.00- FEE WAIVED for Brisbane clubs and organization
4. Seven tables for clothing items, 6-8 chairs and one small table for check in.
5. 1 staff person to open building and close and post sign announcing the event. 1 Hour facility management– at \$16.00 an hour; and 30 minutes to hang sign on sign board – 30 minutes @ \$16.00 = \$8.00 for a total of \$24.00 – FEE WAIVED for Brisbane clubs & organization

FISCAL IMPACT/FINANCING ISSUES:

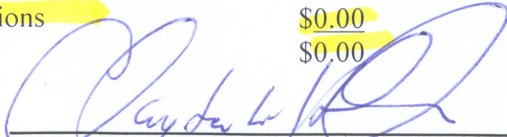
Staff – 1 hour for opening and closing building \$16 and
30 minutes to hang signs – \$8.00 = \$24.00 FEE WAIVED
for Brisbane clubs and organization

\$0.00

Community Center Rental – \$51 an hour for 5 hours = \$255
FEE WAIVED Brisbane clubs and organizations

\$0.00

\$0.00


City Manager